

MJI - Intake Form

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WHAT IS MJI?

The Muslim Justice Initiative is a New York based not-for-profit entity working to protect the civil rights of Muslims in America. MJI was founded in 2008 in response to a climate of religious intolerance, racism and curtailment of civil rights faced by Muslims including unwarranted surveillance, harassment, threats, imprisonment, and even torture at the hands of the government.

MJI also seeks to assist Muslims who are the victims of government sponsored pressure tactics in prosecuting terror cases, including illegal discrimination, police misconduct, prosecutorial overreaching and inhumane jail and prison conditions.

MJI conducts public education campaigns to assist them in asserting their rights. Additionally MJI refers people to other organizations that may be able to help. MJI also, acts as public advocates for individuals and campaigns to support justice in specific cases.

MJI is not a government agency. MJI is not a legal services organization for general legal problems. MJI is an intermediary connecting our clients to resources and providing our clients advice to best resolve their cases while doing the most good for Muslims who maybe facing the same circumstances.

We hope to hear your issues and can direct you to your best source of assistance even if it does not fit our criteria for assistance.

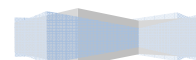
HOW CAN MJI HELP YOU?

BY MAIL: You can fill out the attached intake questionnaire, or you can write us a letter, which should address all of the questions listed on this form, and mail it to our P.O Box. Your letter should give a brief and factual account of your difficulty, in the order in which it happened.

Your patience is appreciated as we it may take some time to effectively review all the details of your submission. If we cannot assist you, we will try to refer you elsewhere for help.

BY EMAIL: You can email us at info@muslimsforjustice.org

ALL INFORMATION YOU PROVIDE TO US WILL BE KEPT CONFIDENTIAL.



HOW DO WE SELECT AND ACCEPT CASES?

MJI will give priority to cases that have the potential to affect the civil, human, political, or religious liberties of large numbers of people in the Muslim Community.

The basic questions we ask when reviewing a potential case are:

- Is this a case concerning terrorism, or national security?
- Is this a significant Muslim civil liberties issue?
- What effect will this case have on other people in addition to our client?
- Do we have the resources to take this case?
- Does the case cause any conflict of Interests?
- Numerous defendants
- Other groups engaged in work
- Does MJI anticipate any difficulties in dealing with the client or family?
- Does MJI anticipate any difficulties in dealing with the attorney?
- Due to the nature of the case, will MJI cause more harm than good?
- Does MJI's involvement bring any benefit to the case?

Once we receive your complaint, our staff will review your case and contact you as soon as possible in writing. If we cannot help you, we will try to refer you elsewhere but completing this form does not guarantee that MJI will take you as a client.

Unfortunately, we cannot take all cases offered us, even those concerning real injustices that seem to fit our criteria. If your complaint is not pursued by our office, it does not mean it is without merit. It may only mean that we do not have the resources to take your case due to our existing caseload.

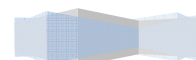
WHAT DOES IT COST?

MJI's work in analyzing your case and developing a public advocacy and fundraising strategy and related work are of no charge to the client. Any charges involved in our work that requires a third party, including retained attorneys will be covered in the MJI Client Services Agreement signed between MJI and selected applicants.

TYPES OF CASES THAT MJI GENERALLY CANNOT ACCEPT

We do not handle cases that are unrelated to terrorism and national security involving:

- Family Law
- Business Law

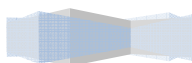


- Immigration
- Real estate law
- General legal advice
- Crimes unrelated to terrorism
- Civil disputes

CAN MJI ADVISE ME ABOUT MY CASE WITHOUT ME BEING A CLIENT?

If we do not accept your case, and you do not sign a Client Services Agreement, MJI is unable to give you advice about your case or provide other types of assistance (for example, reviewing your papers or conducting legal research to assist you).

Important note about deadlines: Many legal issues have time constraints. MJI cannot give you advice about the deadlines that apply to your case and MJI is not liable for your dependence on our review process. To protect your rights, please consult with an attorney promptly to find out what deadlines apply in your case.



MJI Intake Questionnaire

ALL INFORMATION YOU PROVIDE TO US WILL BE KEPT CONFIDENTIAL.

Please fill out this form as completely as possible and return it to:

MJI INC
P.O Box 102
New Hyde Park, NY 11040

Do not enclose any original documents with this form. Please note that we cannot return any materials that you submit to us with your intake questionnaire

Please read "**How MJI Accepts Cases**" before filling out this form

NAME: _____ DATE: _____

ADDRESS: _____

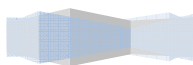
CITY: _____ STATE _____ : ZIP: _____ PHONE: _____

What is the nature of the complaint?

Please be brief, but give details such as when and where the problem occurred. Be sure to include dates and specific information regarding the names of all people and government agencies with whom you have a complaint.

Please describe any attempts you have made to resolve this problem. Include names of individuals, agencies and dates, and give a brief description of each result.

*PLEASE ENTER THE DETAILS HERE AND OR ATTACH ANOTHER PAGE FOR ADDITIONAL SPACE.
PLEASE MAKE SURE TO ADDRESS THE QUESTIONS ON THE FOLLOWING PAGE*



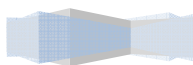
You **MUST** provide the following information:

- Have you been subpoenaed by a court or government entity? Choose an item.
- Are you the subject of an indictment? Choose an item.
- Have you or anyone related to this matter been arrested? Choose an item.
- Are you represented by an attorney in this matter? If so, indicate the attorney's name and phone number. Choose an item.
 - Attorney's first and last name Attorney's telephone number
- What is your immigration status and the immigration status of the individual who is the subject of this intake. *Please note that this information will only be used to determine the nature of assistance you need and will not be shared without your knowledge.*
- What kind of help do you want from MJI?
[Click here to enter text.](#)
- If we think it might be appropriate or helpful, do we have your permission to contact authorities or other persons regarding your complaint? Choose an item.
- If yes, may we use your name? And is there anyone you would ask us not to contact? Choose an item.
 - Please specify who you want us to avoid contacting
- If you have documents which you believe may help us evaluate your complaint, please describe briefly what these documents are. We will call you if we want to obtain a copy of the documents: do not enclose them at this time.
[Click here to enter text.](#)

X

Signature

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Please Note:

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